



**Prabhakar Patil Education Society's  
Arts, Commerce and Science College,  
Veshvi, Alibag.**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of 2<sup>nd</sup> meeting of the IQAC for year 2020-21**

The second meeting of the IQAC for academic year 2020-21 was held on **21<sup>st</sup> November** at 11:30 a.m. in Principal's office. Following members of the IQAC were present for the meeting:

Sr. No.	Name of Member	Designation	Signature
1	Prof. Sanjivani Naik	Chairperson	
2	Prof. Nitish Agarwal	Co-ordinator	
3	Prof. Namrata Patil	Arts Faculty Head	
4	Prof. Rasika Mhatre	Commerce Faculty Head	
5	Prof. Ravindra Patil	Science Faculty Head	
6	Prof. Pooja Bhagat	Secretary (IQAC)	
7	Mr. Prathamesh Patil	Member, Administrative Office	
8	Mrs. Kanchan Mhatre	Member, Library Head	
9	Dr. Omkar Pote	Member, Teaching Staff	
10	Prof. Tejesh Mhatre	Member, Teaching Staff	
11	Prof. Vikrant Warde	Member, Teaching Staff	
12	Prof. Milind Ghadge	Member, Teaching Staff	

Mr. Nitish S. Agarwal, IQAC Co-ordinator initiated the meeting by welcoming all the members of IQAC and read the minutes previous meeting. The minutes of the earlier meeting and Action Taken Report were approved by the IQAC members without any modification.



**Agenda of the second meeting for year 2020-21 was as follows:**

1. Organization of NSS Camp and Extension Activities via virtual meeting.
2. Organization of prize distribution ceremony.
3. Organizing Webinars for students.
4. Conducting short term/value added courses.
5. Any other relevant issue(s) with permission of the Chairman.

**Proceedings of the meeting:**

1. All academic departments should carry out extension activities and NSS Department should decide date and venue of 7 days NSS Camp.
2. It was decided that Gathering shall not be conducted due to lockdown curbs.
3. Sports, Cultural and Exam committee should make all arrangements for organization of prize distribution ceremony given by University of Mumbai.
4. Department Heads of respective faculties shall submit their Webinars planning.



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Action Taken Report

(with regard to the meeting of IQAC held on 21<sup>st</sup> November, 2020)

Sr. No.	Particulars	Action Taken
2	Organization of NSS Camp and Extension Activities.	NSS programmes such as Cancer awareness, Constitution Day, Voter Awareness drive, Covid 19 Pandemic discussion, Health awareness were organized via virtual mode and viewers attended on facebook live, G meet etc.
3	Planning of Prabhavishkar - Sports and Cultural Fest.	Prabhavishkar was cancelled.
4	Organization of prize distribution ceremony - convocation	Convocation ceremony was cancelled due to lockdown curbs

  
**Co-ordinator, IQAC**  
Prabhakar Patil Education Society's  
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**VC PRINCIPAL**  
Prabhakar Patil Education Society's  
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